

INSTRUCTIONS TO AUTHORS

Once you have prepared your manuscript according to the instructions below, all manuscripts should be submitted online via Online Journal System at the website. All submissions will be reviewed to ensure compliance with accepted standards for ethical practice in research. A paragraph explaining the how ethical considerations were addressed should be included in each submission, and if not, a cover letter to the Editor explaining why must accompany the submission. The Conflict of Interests Declaration should be submitted to GLOBAL HEALTH MANAGEMENT JOURNAL (GMHJ) together with Ethic Committee Approval and Authorship Statement as supplementary files.

TYPE OF ARTICLES

- Research article includes original research paper in quantitative, qualitative or both.
- Review refers to systematic review, literature review, and topical issues of interest related to health and applied science in health.
- Best practice highlights real-world innovative public health programs and activities, including evaluation of existing health and applied science programs.
- Photo essays mostly comprise of high resolution photographs that relates to health and well-being. The photographs can broadly describe the extension of political, social, and environmental determinants of health. Authors hold the right to reproduce the photographs and must able to provide GLOBAL HEALTH MANAGEMENT JOURNAL (GMHJ) with permission to reproduce.

MANUSCRIPT PREPARATION

- A. **Title page** should be separated from the body manuscript. It contains of manuscript's title, authors' name, affiliation, and corresponding author.
 - a) **Title** should be clear and informative with a maximum 100 characters.
 - b) **List of authors.** All authors should be listed using first name and last name with coma (,) between author's names.
 - c) **Academic affiliation** should be numbered following author's name using superscript and complete affiliation should be typed below author's name.
 - d) **The corresponding author** should be specified, indicated with (*) and an email address for correspondence should be provided.

- B. **Abstract** must be written in English only, single spaced and not exceeding 300 words. Abstract must be in text only and should include Background (contains justification of the study, Aims, Methods, Results and Conclusion. Authors should provide at least three **keywords** to enable online search.

- C. **Manuscripts** should be typewritten in English with 2.5 cm (1 inch) margins all around, 11-point Times New Roman font, one column, and 1.5 line-spacing with a maximum 3000 words as shown in the manuscript sample.

GUIDELINES FOR AUTHOR(S)



- I. Research article and Review should include these following sections:
 - a) **Introduction** should display the rationale and justification of the research and also aims of the study.
 - b) **Methods**. This section should clearly present study design, research procedures, sample size calculations, measurements, and statistical techniques applied.
 - c) **Results** section should be presented in text, accompanied by tables and figures to help describe the narrative findings. Whenever possible, place the tables and figures close to the text and refer the text by specific table or figure numbers. Tables and figures should be numbered, made in single-spaced and placed in the center of the text. Title should be placed above the tables/figures.
 - d) **Discussion** section presents interpretation of research findings, comprehends the present findings to relevant previous research and theories. Statements of strengths and study limitations are encouraged to be written to help researchers and policy makers in designing future studies.
 - e) **Conclusion** section should covers major findings of the study and policy recommendations.

 - II. Photo essays mostly comprise of 10-15 high resolution photographs with 200-500 words of text on a topic that relates to health and well-being. No abstract is required for Photo essay. However, the description should lift the emotion of story or event that able to connect the content to health problems and solutions.
- D. Tables and figures** should be submitted in editable Word or Excel format (not picture), and be numbered consecutively in arabic numerals and should be placed near the indicated text. The position of each table and figure in the text should be clearly mentioned follow the order.
- E. Acknowledgements:** If any, acknowledgement of persons, organizations, and funding sources, should be placed before the reference section.
- F. Conflict of interest:** The authors must disclose in writing any financial interests or other conflicts which can influence the conclusions and outcomes of studies. Conflict of interest must be declared in the manuscript.

CITATIONS AND REFERENCES

In-text citation

GLOBAL HEALTH MANAGEMENT JOURNAL (GMHJ) adopting Vancouver citation style. In-text citations are to be numbered consecutively in parentheses. In the reference list, citations should be given in the same numbered order as in the text. For papers with more than six authors, the first six should be quoted followed by "et al." Periodical (Journal) abbreviations should follow those used by PubMed. (<http://www.ncbi.nlm.nih.gov/nlmcatalog/journals>).

Reference list

References should be numbered consecutively in the order in which they are first mentioned in the text (citation-sequence style). Please ensure that every reference cited in the text is also present in the reference list.

Some examples of how to quote the references are given below.

Health and well-being is a fundamental right of every human being [1]. Governments of every nation responsible to provide facilities and supporting policies to enable people accessing healthcare services [2]. As the Sustainable Development Goals have highlighted the commitment to end the epidemics of AIDS, tuberculosis, malaria and other communicable diseases by 2030 by putting good health and well-being as the indicator [3], it is important to review the current situation to provide the policy makers and government designing future health programs. Not only government, individuals as community members are also responsible for their own health and well-being. Better society can be established when governments, community members, and private sectors are working together at the same direction to reach the goals. [4, 5]

Journal article

1. Alison MB, Nobles J. Ethnic diversity, traditional norms, and marriage behaviour in Indonesia. *Population Studies*. 2009;63(3):277-94.

Book section

2. Bongaarts J. The Proximate Determinants Of Natural Marital Fertility. In: Bulatao RA, editor. *Determinants of Fertility in Developing Countries*. Washington DC: National Academy Press; 1983.

Entire book

3. WHO. *Adolescent pregnancy: unmet needs and undone deeds: a review of the literature and programmes*. Geneva: World Health Organization. 2007.

Thesis

4. Widyastari DA, Shaluhayah Z, Widjanarko B. *The Influence of Internet Exposure on Adolescents' Sexual Attitudes: A Study among Secondary School Students in Semarang, Central Java, Indonesia*. Semarang: Diponegoro University; 2009.

Conference proceedings

5. Widyastari DA, Isarabhakdi P. Socio-economic and Demographic Characteristics of Early Childbearers in Indonesia. ASEAN/Asian Academic Society International Conference Proceeding Series; 2016; Mahidol University Thailand: Asian Academic Society International Conference.